

Task & Detail	Time
<p>KITCHEN Oven</p> <p>Preheat Oven 90 C Remove inside oven door glass panel and spray with oven cleaner Spray interior of oven with oven cleaner, including back panel If it is an Electric Unit, lift stove top and spray under the elements. Allow minimum of 40 minutes for product to work Move freestanding stove/oven away from wall unit to clean floor underneath and sides of oven Remove oven trays and racks, side racks, top and bottom panels Clean oven racks and side tray racks in very hot water with steel wool. Wipe excess chemical and grease with paper Wash Oven top and bottom panels and trays steel wool to remove all carbon deposits Clean Oven door, both sides of Glass panels. Wipe over all surfaces and components with methalyted spirits to remove any residue Allow 10 minutes to dry. Preheat Oven 90 C after a period of 10 minutes open door to aerate</p>	
<p>KITCHEN Cook top</p> <p>Remove cook top racks and black burner tops - spray with oven cleaner Remove cook top knobs and washers - place into boiling water Soak burner rings in degreaser Wash cook top with detergent - spot with oven cleaner if necessary - remove all marks - polish with stainless steel polish Scrub cook top burner rings with steel wool if necessary - wash, dry and replace Scrub cook top racks and black tops with steel wool if necessary - wash, dry and replace Reassemble knobs and rubber washers to cook top</p>	
<p>KITCHEN Range hood</p> <p>Remove Range hood Cover and Aluminium Filter - soak in degreaser Remove Carbon Filter Wash with degreaser interior of range hood, glass slider - top and bottom Wash Range hood cover and filter - dry and replace Replace Bulbs if necessary Wipe over exterior surfaces to remove any grease etc. Wipe over all surfaces and components with methalyted spirits to remove any residue</p>	
<p>CUPBOARDS</p> <p>Spray with cleaning fluid & Bleach Remove Cutlery tray and wash Spray all drawers, cupboard doors and interior surfaces to remove grease and soil Wipe all kitchen bench tops, splashback to remove grease and soil - repeat if necessary Detail/finish all drawers, cupboard surfaces and bench top with methylated spirits Replace Cutlery Tray</p>	
<p>KITCHEN Dishwasher</p> <p>Check dishwasher interior - remove filters and clean Wash/Clean any food residue from door rim Place 1 cup vinegar in machine - put through wash Wipe over when completed - polish with stainless steel polish</p>	
<p>BATHROOM Shower</p> <p>NOTE- Do NOT use Bleach or Vinegar on Marble NOTE- Do NOT use Vinegar on tile grout Remove exhaust vent - wash covering Vacuum vent opening before replacing vent cover Dust all surfaces from Top Down Clean Mirror - check and buff where necessary Vacuum entire area Remove hair particles from shower/ bath grate Spray all shower surfaces with degreaser/bleach /vinegar or Cleaning solution - allow to stand Soak Shower nozzle in vinegar to remove Lime/Calcium deposits Steel wool (steel wool) glass shower surfaces Rinse off with boiling water Wipe all surfaces with fibro cloth or terry towelling</p>	
<p>BATHROOM Vanity Basin</p> <p>Clean glass with glass cleaner and scraper- dry interior, polish fittings - taps, towel rail etc, polish glass Clean Vanity Basin with steel wool and rinse with boiling water Dry bench top Wash/clean interior and exterior of cupboards, doors and drawers Wipe all surfaces with methylated spirits to detail Check Mirror buff with soft cloth if necessary</p>	

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TOILET	
Spray bleach to toilet pedestal and bowl and seat Allow to stand Scrub toilet bowl and pedestal - pour in vinegar if necessary to remove mineral deposits Wipe over cistern and pedestal Rinse off toilet seat - dry and replace	
LAUNDRY	
Spray Tub with cleaning fluid & bleach Steel wool metal surfaces attention around faucets Polish laundry tub with steel wool & gumption polish Remove lint filter from dryer Clean rims inside dryer - remove all lint and fluff Wipe over dryer exterior to remove lint etc. Spray cupboards Wipe under laundry cupboard - remove any rust if necessary	
AIR CONDITIONERS	
Lift off Air conditioner Cover Remove filters, wash in warm soapy water Wipe over front grill to remove grease and dust Wipe over entire unit with damp cloth, replace filters, replace grill.	
LIGHT FITTINGS	
Remove light fitting covers Remove insects Wash light fitting glass - refit to fittings	
CEILING FANS	
Wipe with warm damp cloth Spray with Cleanser Re-wipe with soft cloth & methalyted spirits	
WALLS and SKIRTINGS	
Check walls for soiling and marks Use cleaning solution to remove scuffing or marks Wash all walls where using Sugar Soap solution, warm water and wall mop Dust skirtings and wipe with damp cloth Wipe clean all power points and light switches	
DOORS	
Wash all interior doors with Sugar soap solution to remove finger marks and soil Wipe all handle with bleached cloth Re-wipe with Cloth & to remove any residue	
BLINDS	
Wipe over louvers on both sides with damp cloth	
WINDOWS	
Vacuum door tracks - brush clean Clean glass doors inside and out Note (Wipe glass in different directions, up & down interior and across exterior to assist to identify streaks) Check and buff where necessary Wipe over frames with damp cloth	
FLOORS	
Vacuum all floors Hot dry Mop - timber floors with Pledge, Tiles with Hot Water & methalyted spirits Note (Use different mop head for bathroom/ laundry /toilet and another for living room & wooden floors.) (Soap residue builds up and should not be mopped onto living area floors)	
CARPET STEAM CLEAN	
Carpet to be vacuumed before Carpet Steam Clean Warm water & vinegar on stains, pad off with clean cloth (Do not Rub) Vacuum & Brush perimeter of carpet area to remove soil prior to carpet cleaning to avoid damage to skirting from Carpet Cleaning Wand. Pre spray stained areas Preparation of Machine Spray Carpet area 1m3 at a time	
BALCONY	
Depending on the size & location use blower/ vacuum or broom to remove debris If mouldy apply bleach Spray with cleaning solution -allow to stand Scrub with deck broom if necessary Rinse -hot dry mop Wipe over railings and horizontal slats where installed	

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GARAGE
Apply degreaser on all stains Allow to stand Scrub with deck broom & hot water Use high pressure hose to rinse off
EXTERIOR
Blower/ Vacuum and Hose
INSECTICIDE (when requested)
Note (To be conducted as the final task. Wet Spray Permetherin 25:75) Protective clothing & ventilation.) Apply Dusting for ants and fleas
GARDEN & YARD CLEAN UP
Request client to allow 2 hours of limited entry post spraying or fumigation Ride on mower & wiper sniper grass cutting & removal Spraying of obnoxious weeds (if required) Removal of any vegetation debris (if required) Tiding of outside grounds for new tenant.
TOTAL MINUTES
TOTAL TIME HOURS AND COST

Bliss Housekeepers

